

Rental Property Checklist

Address: _____

Date of purchase: _____ First Date Rent Out: _____ Number of Weeks rented _____

Entity Ownership % _____

Total rent received _____

Advertising
Strata
Borrowing Expense
Cleaning
Council rates
Capital allowances
Capital works deductions
Gardening
Insurance
Interest on loan
Land tax
Legal fee
Pest Controls
Agen fees/ management fees
Repairs
Stationery
Travel expense
Sundry rental expense

Please note that the expenses above are for your reference only, please provide the reports below which are applicable to you:

- 1. Annual Summary Statement from your real estate agent**
- 2. Any record for income and expense if you rented out not through agent**
- 3. Depreciation report if any.**

Certified Practising Accountant | Business adviser | Tax specialist | Loan assistant

Liability limited by a scheme approved under Professional Standards Legislation

Tel: 02 8057 8737

Email: calvinmai@cnmtax.com.au

Website: www.cnmtax.com.au

Address: Level 20, Tower A, The Zenith, 821 Pacific Highway, Chatswood NSW 2067

Postal: PO Box 880 Willoughby NSW 2068